STANDARD   FORM   OF   APPLICATION

Date ……………………………

To

……………………………………………………………………………

……………………………………………………………………………

Sir,

I beg to apply for the post of ……………………………………….…………….. and furnish the facts as below. In case of any false statement, I am liable to any action Government may deem fit and proper. A Treasury Challan of Rs. ……………… (Rupees ……………………………… ……………………………………….) vide T.V. No. ……………………… is attached herewith.

Signature of Applicant.

1. Full name (in Capital Letters) with Address; if any :-   Surname First.
    (Please do not use any initials)

    ……………………………………………………………………………………………………….

2. Date of Birth :-

    ………………...……… Year   ………………...…… Month   ………………...……… Date

3. Place of Birth :-

    ……………………..   ……………………..   ……………………..   ……………………..
        Village / Town   Police Station   District   State

4. Father's / Mother's & Husband's name (in case of married female) :-
    (Please do not use any initials)

    ……………………………………………………………………………………………………….

5. Personal Description :-

    A.   Height :   ……… M ……… CM   B.   Colour of Eyes : ……………………….

    C.   Colour of hair :   D.   Visible distinguishing marks; if any :
         ……………………………………….   ……………………………………….

6. A. Permanent Address in full :   B. Present Address in full :
        ………………………………………..   ………………………………………..
        ………………………………………..   ………………………………………..
        ………………………………………..   ………………………………………..

    C.   If you have not resided at the above address continuously for the last four year, please
         give the other address where you have resided during the period :-

         From : ………………………………… To : Address : ……………………………….
         ……………………………………   ………………………………………
         ……………………………………   ………………………………………

P.T.O.   Page 2

7. Reference - Name & Address of two responsible persons in your localities who would be prepared to vouch for you :-

    A. ……………………………………   B. ……………………………………….

        ……………………………………   ……………………………………….

        ……………………………………   ……………………………………….

8. Are you a citizen of India ? If so, how ? (Copy of citizenship certificate should be enclosed where necessary) :-

………………………………………………………………………………………………….

9. Educational & other qualifications (Please attach copies of Certificates, Marksheets, etc. :-

Name of Institution & Address	Date of Entering	Date of Leaving	Examination Passed	Divi-sion	Subjects Taken

10.   Community :- ……………………………..

    (a)   State your religion :-   (b)   Are you a member of SC / ST ? Answer 'Yes' or 'No'. If 'Yes', give particulars supported by a certificate (Copy to be enclosed :-

        …………………………   ……………………………………………………...

11. Present occupation; if any :-   12.   Previous appointment held; if any :-

    ……………………………………..   ………………………………….……..…

    ……………………………………..   ………………………………….……..…

    ……………………………………..   ………………………………….……..…

13. Are you a temporary/retrenched personnel of a Temporary Department of the Government of Meghalaya ? Answer 'Yes' or 'No'; if 'Yes', give particulars :-

………………………………………………………………………………………………….

14. Are you a trained in or a member of the National Cadet Corps or Territorial Army ? If so, give particulars :-

………………………………………………………………………………………………….

15. Are you married or unmarried ? ……………………………………………………………

Signature.

Note :- Particulars are to be filled in below the column in the space provided.